

# GLOSSARY

**ACTION ITEMS** are items that are expected to cause discussion and/or action by the Council but do not legally require a Public Hearing. Staff may make a presentation, and Councilmembers may ask questions of staff and the involved parties before the City Council takes action.

**CIP** Capital Improvement Plan/Project/Program

**CONSENT CALENDAR** items are routine items that are not expected to prompt discussion. All items are considered for approval at the same time with one vote. Councilmembers and staff may request items be removed and members of the public may submit a speaker slip if they wish to comment on an item. Items removed from the Consent Calendar are discussed after the vote on the remaining Consent Calendar items.

**CLOSED SESSION** may only be attended by members of the Council, support staff, and/or legal counsel. The most common purpose of a Closed Session is to avoid revealing confidential information that may prejudice the legal or negotiating position of the City or compromise the privacy interests of employees. Closed sessions may be held only as specifically authorized by law.

**SDMC** San Dimas Municipal Code

**ORDINANCES** are laws adopted by the Council. Ordinances usually amend, repeal or supplement the Municipal Code; provide zoning specifications; or appropriate money for specific purposes. Most ordinances require two hearings: an introductory hearing, generally followed by a second hearing at the next regular meeting. Most ordinances go into effect 30 days after the final approval.

**POST AGENDA** is an agenda with any revisions and all attachments received from when the original agenda was published and including any changes through the meeting.

**PROCLAMATIONS** are issued by the City to honor significant achievements by community members, highlight an event, promote awareness of community issues, and recognize City employees.

**PUBLIC COMMENT** provides the public with an opportunity to address the Council on any matter not listed on the agenda that is within the jurisdiction of the Council. In compliance with the Brown Act, the Council cannot take action on matters not listed on the agenda.

**PUBLIC HEARINGS** are held on matters specifically required by law. The Mayor opens the public hearing and asks for presentations from staff and from the proponent or applicant involved (if applicable) in the matter under discussion. Following questions from the Councilmembers, the Mayor opens the public hearing and asks for public comments. The hearing is closed, and the City Council may discuss and take action.

**RESOLUTIONS** are formal expressions of opinion or intention of the Council and are usually effective immediately.